



Operations Memorandum

To: CVG Airlines and Tenants

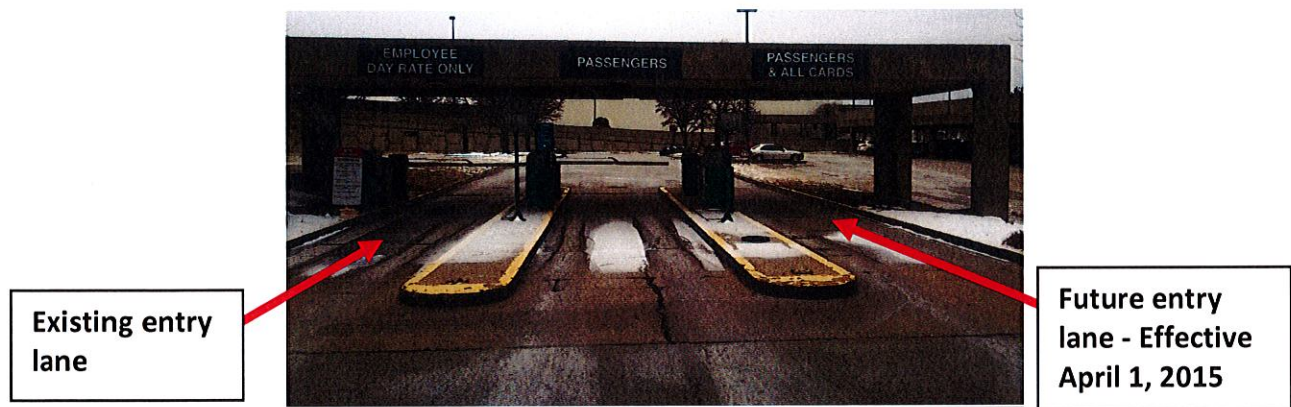
From: Lisa M. Ransom, Director – Parking and Ground Transportation

Subject: Employee Day Rate Program and Airline Retiree Program- Upcoming Changes

Date: February 13, 2015

Effective **April 1, 2015**, the following changes will be implemented to the Employee Day Rate (\$7 per day) parking program. These changes are a result of increased passenger demand for garage parking on certain days of the week. In addition, the Airport wants to ensure that passengers who pay the full garage rate are provided the most convenient spaces in the garage. As passenger parking demand continues to evolve, additional changes to the employee garage parking programs may be required.

Entrance Relocation: Employees will use the same **entrance location** to the garage but the access lane for the Employee Day rate will be relocated to the far RIGHT lane, which is presently marked “Passengers and All Cards”.



Parking Availability: Parking will be available on Level B, Rows 11-16 (former T2 garage), or ground floor, Rows 1-9 (former T1 garage). This is the same parking area used by members of CVG’s Employee Monthly Parking Program. Please do not park in rows A7 or A8 which are reserved for Ultimate Air passengers.

Exit Relocation and Payment: The exit will relocate from the Main Exit Plaza to the Admin Building Exit (Terminal 1). **CASH WILL NO LONGER BE ACCEPTED AT THIS EXIT. Therefore, payment is by CREDIT CARD ONLY.** At this time, there is no change to the cost of the Employee Day Rate program.



AIRLINE RETIREE PARKING:

Effective immediately, the Airline Retiree Parking Program in the Employee Lot is discontinued. CVG will no longer issue Airline Retiree badges to access the Employee Parking lot located on Donaldson Rd. Those with existing Airline Retiree badges will remain active in the system and may continue to have access to this lot provided the badge is renewed annually prior to the badge expiration. Once an Airline Retiree Badge expires, a renewal badge will not be issued.

Questions: Employees with additional questions may contact the Parking and Ground Transportation at (859) 767-7029 or park@cvgairport.com.