



## Operations Memorandum

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**To:** ALL KCAB STAFF, CVG TENANTS, and AFFILIATES  
**From:** Candace McGraw, Chief Executive Officer  
**Subject:** Documentation that the Bearer of this Document is Deemed Essential Personnel During the COVID-19 Pandemic  
**Date:** March 24, 2020

I serve as Chief Executive Officer of the Kenton County Airport Board, the owner/operator of the Cincinnati/Northern Kentucky International Airport (CVG), a certified airport pursuant to 14 CFR Part 139 (Federal Aviation Administration). CVG Airport remains operational to both passenger flight and air cargo activity. As essential infrastructure, the movement of passengers and cargo is critical to maintain essential transportation services during this pandemic, as well as to maintain the supply of food, medical supplies, and equipment.

The individual presenting this document and/or a CVG Airport badge for access to airport property is deemed essential personnel in support of public transportation infrastructure and thus should be permitted to travel to/from the airport in support of this critical mission.

If any questions, please contact the Airport Operations Center at (859) 767-3123.

A handwritten signature in black ink, reading 'Candace S. McGraw'.

Candace S. McGraw  
Chief Executive Officer  
Cincinnati / Northern Kentucky International Airport