



## Operations Memorandum

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**To:** CVG Airlines and Tenants

**From:** Brian Cobb, VP - Customer Experience

**Subject:** Aircraft Surface Movement Training Requirements Policy Update

**Date:** August 18, 2017

Effective **Immediately**

**POLICY UPDATED TO REFLECT PENALTIES**

In 2014, the Kenton County Airport Board (KCAB) implemented policy related to organizations allowing personnel other than a pilot type rated to operate a designated aircraft to maneuver an aircraft on the movement areas. Section 6 was updated to reflect the appropriate penalties for anyone found in violation of the policy. The full policy is included with this notice.

As a policy overview reminder, organizations allowing personnel other than pilot type rated to maneuver an aircraft on the movement areas of the Cincinnati/Northern Kentucky International Airport (CVG) are required to submit a letter of verification to the Airport stating that the listed personnel in the letter have completed a comprehensive written training program as listed below. This letter shall be submitted at least annually in the month of January of each calendar year, or updated and submitted within 30 days whenever there is an addition or subtraction from the qualified list. Included in the letter shall be the individual's name and date of last recurrent training.

Questions regarding this policy may be directed to [SSC@CVGairport.com](mailto:SSC@CVGairport.com).