

CVG Airport Authority
CVG Security Action Meeting (SAMS) Minutes
April 17th, 2024

Facilitator: Hans Stokke
Scribe: Amanda Collins

Call to Order and Introductory Remarks

The regular [in person] meeting of the Passenger Safety Subcommittee was called to order on April 17, 2024, at 9:31 a.m. by Hans Stokke, CVGAA. Hans Stokke, CVGAA, reviewed all open items from the action item list, via prepared PowerPoint. Meleia also provided group reminders, including the scope and purpose of this meeting, described within the 'Passenger Safety Committee Charter.'

New Business [As stated below]

Safety & Customer Service

CVGAA – Chris Hetzman

- Updated screening procedures will now require an inspection of large items brought into the sterile area. A phone will be installed just outside of the large double doors next to the exit lanes. If you are bringing through large items, you are required to have an officer inspect. Please use the phone to contact APD and an officer will respond to inspect, once inspected you can proceed through the doors into the sterile area. s.
- T-Drive will still be accessible for taking items through with the knowledge that ACTS will still perform random screening.

CVGAA – Hans Stokke noted the following safety updates:

- The KCM lane change is close to being implemented. Once the clear panels are installed, KCM will move from the right side of the checkpoint to the left next to the employee screening lane. This will help to expedite screening for KCM randoms by moving only 6 feet to the employee screening lane instead of across the entire checkpoint.

TSA – Jim Arzen:

- General awareness for compliance, on site working with Breeze.
- CLEAR, starting a pilot program, integrating the biometric information that CLEAR is obtaining from their enrollees to be transferred to our TDC electronically when checking identification. This will assist in comparing the CLEAR picture in the system with the actual person in front of them.

CVGAA – Meleia Michels

- The first Honor Flight of the year went out April 16th with 88 veterans and their companions. This was a great success, thank s to all who participated. The next Honor Flight is scheduled for Wednesday, May 22nd.
- Hannah Meredith and I along with our Innovation Dept participated in a team's panel with the University of KY's Human Development Program to implement better ways to assist individuals with disabilities and how to better support wheelchair users in our airport,

Terminal Operations

CVGAA – Hans Stokke noted the following project updates:

- The Passenger Boarding Bridge Replacement Phase 2 is on track for completion of B3 & B6 with the completion date of April 26th.
- B8 & B11 will be the next in line for replacement starting on April 29th through May 24th
- Valve Shutdowns will affect gate B6, B8, B10 & B12 starting April 23rd with gates B2 & B4, fueling off trucks.
- Breeze will operate out of B16 on April 23rd.

- The Fuel Pit Rehab on B3 shows it should be completed as well on the 26th.
- This past Saturday a bag Shute got ripped off, please remind your teams to be careful when loading. This is a quick fix but becoming more frequent. Please do not use belt loaders when loading and make certain to report these incidents right away so repair can be made, many of these incidents are not being reported.

CVGAA – Casey Kionsz

- Lots of work between Emergency Management and Fire to update the disaster list for the upcoming Disaster Drill on May 17th. If you have not received an email, please contact Hans to get this corrected.

CVGAA – Steve Listerman

- FAA inspection confirmation of the first week after July 4th weekend.
- Trash cans are working well for FOD but still finding some airlines with open trash cans in the ramp area. Warnings have been given, reminder, no open trash cans are to be on the ramp. If you are in need of additional ones, please advise so we can get this taken care of. These cans are showing to make a dramatic difference with keeping the areas clean.
- Please remind your teams that pallets are to be left in designated areas for disposal.

CVGAA – Dave Ortwein

- Ladders to be installed today, 3-4 hours for installation, pushing to evenings due to passenger flow.
- Parts are the issue for the delay on the replacement of the bag belt.
- Meeting has been requested for all parties affected to work through how to manage the excessive bag volume.

Adjournment

The regular meeting of the Passenger Safety Subcommittee was adjourned on April 17th, 2024
10:10 a.m. by Hans Stokke, CVGAA.

Minutes were submitted by Amanda Collins.

Minutes were approved by Hans Stokke.

The Passenger Safety Committee Charter and KCAB Safety Structure Diagram is now available on the csinfo site where all archived meeting minutes are housed – “SAMS and Passenger Safety Subcommittee.”