

CVG Airport Authority
CVG Security Action Meeting (SAMS) Minutes
June 19th, 2024

Facilitator: Hans Stokke
Scribe: Amanda Collins

Call to Order and Introductory Remarks

The regular [in person] meeting of the Passenger Safety Subcommittee was called to order on, June 19, 2024, at 9:30 a.m. by Hans Stokke, CVGAA. Hans Stokke, CVGAA, reviewed all open items from the action item list, via prepared PowerPoint. Meleia also provided group reminders, including the scope and purpose of this meeting, described within the 'Passenger Safety Committee Charter.'

New Business [As stated below]
Safety & Customer Service

CVGAA – Hans Stokke noted the following safety updates:

- Employee Lot update, when exiting you are now required to swipe out. This change is due to cars not being fully clear of the gate arm, causing damage. If you are terminating an employee, retain their badge and contact the AOC (Airport Operations Center) with the employee's information. Please advise the employee that when exiting, to call the AOC (option #8), they will verify on camera and remotely open the gate for their vehicle to exit.
- The new Passenger Boarding Bridges installed on B Concourse have a function not activated yet for prepositioning of the bridge. There will be additional information to be discussed next month.
- The FOD walk today will be following congruent to this meeting on A Concourse. The following week is scheduled for B Concourse.
- FAA inspection is coming up, July 8th through the 11th. Please keep FOD up off the ramp so we can have the area in the best shape it can be.
- The External Safety Meeting will be held July 3rd, 2024. If you are not included in the invite, please contact the CX Dept so we can have you added, we are looking to have good representation.
- Please work with your teams to discard water bottles used or left on the ramp in yellow FOD cans. Last year this was excessive, hoping with the marked cans they will help keep this issue to a minimum.
- Hydrants on the ramp are routinely being blocked. Be conscious of where the hydrants are located when working on the ramp, please work to limit blocking by ramp vehicles or contractors.
- Lots of pass-through doors and areas are being blocked, please be conscience of where vehicles are being parked.
- Baggage Claim carousels 1 & 2 are being jammed with the international arrivals coming in between 6:30 p.m. – 9:30 p.m. Please make an effort to use carousel #4 when operating during these times. If this continues, this could collapse a carousel and it takes months to repair.

CVGAA – Mark Rolfson

- There was a recent brake fire on an Amazon aircraft, maintenance was able to be put out with ramp extinguishers. Please make certain your team knows where the ramp extinguishers are located, how to use them and are trained to react promptly.
- A near miss did occur with a Southwest plane taxiing and Frontier aircraft pushing back. Please make sure these are brought up when they come through.

Terminal Operations

CVGAA – Hans Stokke noted the following project updates:

- There will be opportunities to train on work requests offered soon. Please check the csinfo site if you are interested, we will be going over the form and how to properly input the information.

- The last step to switch KCM at the checkpoint is installing the matrix panel. Facilities are having difficulty but once corrected, we will be available to move forward.

CVGAA – AOC

- When placing emergency calls, dial 911 and advise this is at the airport and the operational area you are in, so units are dispatched immediately.

CVGAA – Hans Stokke

- Nearing the end of Phase 2 of the Passenger Boarding Bridge Project and are on schedule for B Concourse gates 12 & 27, taking a break for the July 4th holiday.
- Phase 3 of the Passenger Boarding Bridge Project to begin July 8th at B Concourse gates 1 & 2 will be going out. Updated information regarding bridge changes will be coming out, this phase will be affecting Delta.
- Concourse A, bridge A2 will be down, look for updated information. The contractor was making repairs to the rollers and bent the bridge, so this will be down longer than anticipated.
- Pre-brief Level 4 Bag Outage on May 26th, lasted about an hour. The second was even less than an hour, 30 minutes.

CVGAA – Steve Listerman

- A Concourse Sensory area is not a break room for employees, please stress this to your team, not a good look for our passengers.

CVGAA – Casey Kinosz

- British Airways is operating 7710 on Saturday for their flights so that will initiate the VSR closure coming out for that time.

CVG – AIRLINE

- Bags are still being dropped early (4:10 a.m. & midday) and no one is available.

CVGAA – Kevin Watts

- No one should be putting bags into the system at the counter unless you have someone staffing in the makeup area. If this continues, counters will be turned off, no access to open early. Still looking at August to get the contract signed with the vendor.

AIRLINE

- Are we able to drop bags for international flights on Saturdays on the Oversize Bag Belt?
- Request for vending machines in a shared area for employees to purchase items at a cheaper cost than passengers.
- The Jet Bridges have been quite warm and are not temperature-controlled areas. The Facilities Department is continuing to work on this issue.
- KCM is reporting employees smoking marijuana in the employee lot. Lt. Strucke advised having employees call APD so they can respond when this is happening. APD will increase patrol in the area.
- Cars in employee lot with expired tags and not being moved for months taking spaces

TSA

- KCM complaints of secondary screening is understandable but there is a federal mandate requiring 30% of them to be screened. TSA is finding many prohibited items being brought through by airline crews with this minimal amount of screening so please remind them this is for their safety as much as the passengers.
- The new installation of the AIT on lanes 11 & 12 has been completed.
- Currently in the process of getting dual processing monitors, this will help speed up the process of screening bags.

CVGAA- Kevin Watts

- Last Saturday, a carrier inducted domestic bags into FIS then called JSM to move the bags, not their responsibility.

Adjournment

The regular meeting of the Passenger Safety Subcommittee was adjourned on June 19th, 2024
10:10 a.m. by Hans Stokke, CVGAA.

Minutes were submitted by Amanda Collins.

Minutes were approved by Hans Stokke.

The Passenger Safety Committee Charter and KCAB Safety Structure Diagram is now available on the csinfo site where all archived meeting minutes are housed – “SAMS and Passenger Safety Subcommittee.”