



Operations Memorandum

To: CVG Airlines and Tenants
Subject: Informational Bulletin Relative to COVID-19
Date: March 4, 2020

Effective Immediately

INFROMATIONAL BULLETIN RELATIVE TO COVID-19 (CORONA VIRUS)

The Kenton County Airport Board has developed a Safety Plan (ICS 208) to address persons suspected of having COVID-19, commonly known as Coronavirus. Persons on airport property displaying symptoms of COVID-19 should contact 911 immediately. The following demonstrates the roles and responsibilities of airport personnel from the ICS 208 if a call for a patient displaying symptoms of COVID-19 is received.

Dispatch

If dispatch advises that the patient is suspected of having COVID-19, EMS clinicians should put on appropriate PPE before entering the scene.

Notifications

- ARFF Mini
- Phone call to Fire Chief or their designee
- NKY Health Department
- Customs Border Patrol Supervisor
- Airline Supervisor
- CDC – Notification made by Fire Chief or their designee

PPE for EMS Personnel

- A single pair of disposable patient examination gloves
- Disposable isolation gown
- Respiratory protection (i.e. N-95 or higher-level respirator)
- Eye protection

CDC Guidelines for Screening

Clinical Features	&	Epidemiologic Risk
Fever ¹ or signs/symptoms of lower respiratory illness (e.g. cough or shortness of breath)	AND	Any person, including healthcare workers ² , who has had close contact ³ with a laboratory-confirmed ⁴ COVID-19 patient within 14 days of symptom onset
Fever ¹ and signs/symptoms of a lower respiratory illness (e.g., cough or shortness of breath) requiring hospitalization	AND	A history of travel from affected geographic areas ⁵ (see below) within 14 days of symptom onset
Fever ¹ with severe acute lower respiratory illness (e.g., pneumonia, ARDS) requiring hospitalization and without alternative explanatory diagnosis (e.g., influenza) ⁶	AND	No source of exposure has been identified

*The criteria are intended to serve as guidance for evaluation. In consultation with public health departments, patients should be evaluated on a case-by-case basis to determine the need for testing.

On-Board Aircraft Response

- In order to limit the number of responders exposed to potentially infected patients, only the number of personnel necessary for assessment should enter the aircraft.
 - Initial assessment of domestic passengers is the responsibility of the Airport Fire Department.
 - Initial assessment of international passengers is the joint responsibility of the Airport Fire Department and CBP.
- Responders will screen the potentially infected patient based on the CDC Guidelines for Screening.
- Responder will require patient to wear surgical mask during screening.
- Patient will be evaluated in a private area.
- Personnel performing the screening may utilize a cell phone with camera capabilities to transmit photos to the Health Department and/or CDC.
- Disposition of the potentially infected patient(s) will be based on the recommendation of the Health Department and CDC.
 - Treatment and transport to an approved medical facility should not be withheld for symptomatic patients.
- The approved receiving hospital shall be given advance notification.
- Asymptomatic persons concerned about exposure (worried well patients) should not be transported unless ordered by Health Department. Airlines will assist with asymptomatic passengers.

- If a suspected potentially infected patient is identified after deplaning, within the terminal or other airport building, Airport Fire Department personnel, Airport Police, and/or CBP (international) will locate and escort the individual to a designated quarantine/isolation area in the terminal building that is secluded from the general population.
- In order to limit the number of responders exposed to potentially infected patients, only the number of personnel necessary for assessment should enter the patient screening area.
 - Initial assessment of domestic passengers is the responsibility of the Airport Fire Department.
 - Initial assessment of international passengers is the joint responsibility of the Airport Fire Department and CBP.
- Responders will screen the potentially infected patient based on the CDC Guidelines.
- Responder will require patient to wear surgical mask during screening.
- Personnel performing the screening may utilize a cell phone with camera capabilities to transmit photos to the Health Department/CDC as needed.
- Anyone having contact with the suspected potentially infected patients will also be evaluated and release authorization is given by the Health Department and/or CDC.

- Disposition of the potentially infected patient(s) will be based on the recommendation of the Health Department and CDC.
 - Treatment and transport to an approved medical facility should not be withheld for symptomatic patients.
- The approved receiving hospital shall be given advance notification.
- Asymptomatic persons concerned about exposure (worried well patients) should not be transported unless ordered by the Health Department. Airlines will assist with asymptomatic passengers.

Infection Control

- Handwashing is the single-most effective method of preventing the spread of disease. Waterless anti-bacterial/anti-viral hand cleaner is an effective alternative (except in the presence of blood or bodily fluid).
- The minimum distance for airborne pathogen exposure is 6 feet from the infected patient (not including enclosed areas).
- Dedicated equipment should be used for infected patients (stethoscopes, B/P cuffs, etc.).
- Equipment should be decontaminated after each use.

Notifications

- Airport Fire/Police Dispatch: 859-767-3123
- Airport Operations (Casey Kinosz): 859-620-3166
- Northern Kentucky Health Department
 - Primary Zach Raney: 859-363-2073
 - Secondary After Hours: 859-391-5357
 - Steve Devine: 859-743-3372
 - Stella Barber: 513-503-7894
- Boone County Emergency Management (EMA)
 - EMA Office: 859-334-2279
 - Boone County PSCC: 859-371-1234
- Greater Cincinnati Regional Medical Response (RMRS)
 - Primary Amber Antoni: 513-878-2860 / 513-646-9058
 - Secondary Sarah Moore: 513-247-5279 / 513-417-9460
- TSA
 - Primary Ops Center: 859-488-0865 / 859-488-0866
 - Secondary Ed Lauer: 859-767-7002 x 273 / 859-383-3259
- FBI

- Louisville Office: 502-263-6000
 - Craig Donnachie: 859-640-2620
- CDC Detroit Quarantine Station
 - Elizabeth Harton: 734-955-6197