

CVG Airport Authority
CVG Security Action Meeting (SAMS) Minutes
July 17th, 2024

Facilitator: Hans Stokke

Scribe: Amanda Collins

Call to Order and Introductory Remarks

The regular [in person] meeting of the Passenger Safety Subcommittee was called to order on, July 17, 2024, at 9:30 a.m. by Hans Stokke, CVGAA. Hans Stokke, CVGAA, reviewed all open items from the action item list, via prepared PowerPoint. Meleia also provided group reminders, including the scope and purpose of this meeting, described within the 'Passenger Safety Committee Charter.'

New Business [As stated below]

Safety & Customer Service

CVGAA – Hans Stokke noted the following safety updates:

- August 21, 2024, will be the first CVG Airport Stakeholder Alignment Meeting, a consolidation of the CX/Airline, SAM's and Concessions previous meetings. Please expect cancellations of previous meetings and the invitation for the consolidate one.
- Our Public Affairs Dept sent out a reminder to make certain security and safety information discussed in this meeting remains confidential, not getting out to social media or press, keep this information internal to your organizations.
- Security que management system has been updated on the csinfo site. There have been a couple changes, the KCM relocation is next to the precheck lane, security lanes have been updated and we have clarified the escorting procedures as well.
- Reminder on the 7's, call in on that line or email to notify of spills, severity of incident, trip hazards, etc.
- FOD walk Concourse A overlapping today's meeting with another on B Concourse next week, please put this on your calendar.
- Several near misses on the ramp were pointed out for discussion.
- Sensory space in under construction, removing the ½ wall, hoping to minimize use by employees.

CVGAA- Chris Heitzman

- There have been several incidents on the ramps regarding escorts/near misses, so we are in the process of revamping the escort policy. Please advise your team we will be upping the ramp enforcement.

CVGAA – TSA

- Top 9/10 highest volume days with July 7th topping the 3 million mark for passenger volume. Appreciation extended from TSA for working with us as we get things streamlined.

Terminal Operations

CVGAA – Hans Stokke noted the following project updates:

- Currently in Phase 3 of the Passenger Boarding Bridge Project affecting Gates B1 & B2, looking to finish on July 31st.
- Door alarm codes are being entered to keep the doors open for extended times with several incidents resulting in ramp warnings even though the attendant is still with the door. B Concourse alarms are silent, and team members are not aware until AOC calls in regard to the alarm.

CVGAA – Mark Rolfson

- Please keep all items from blocking the emergency exits.

CVGAA – Casey Kinosz

- In the progress of updating the current contact list.
- FAA inspection completed last week, lots of positive results.

CVGAA – Kevin Watts

- Should notice the existing carousel has been demoed, this will be completely rebuilt. Tuesday is the weekly TEAMS meeting on progress, all are welcome to join.
- Gate A2, Oshkosh engineers were out yesterday, they think there may be a temporary solution to get the bridge back in service until permanent work can be scheduled and completed.
- Terminal Mod Project has affected the re-design; currently working to have the contract finalized, with a finish date of 2027. This will cause an inconvenience, but all carriers have been invited to weigh in with their concerns and ideas as the design moves forward.

Adjournment

The regular meeting of the Passenger Safety Subcommittee was adjourned on July 17th, 2024
10:01 a.m. by Hans Stokke, CVGAA.

Minutes were submitted by Amanda Collins.

Minutes were approved by Hans Stokke.

The Passenger Safety Committee Charter and KCAB Safety Structure Diagram is now available on the csinfo site where all archived meeting minutes are housed – “SAMS and Passenger Safety Subcommittee.”