



Operations Memorandum

To: CVG Airlines and Tenants

From: Brian Cobb, VP - Customer Experience

Subject: Concourse A Bag Make-Up Temporary Assignment

Date: May 5, 2017

Effective Monday, May 15:

CONCOURSE A SOUTHWEST TEMPOARY CAROUSEL ASSIGNMENT

Southwest personnel will be onsite to install equipment in an existing podium adjacent to the carousel. The temporary assignment will be in the vacant northeast corner. To assist with sufficient capacity and work space, personnel are reminded of the ongoing carousel construction on the interior and recently modified areas just outside of the bag room. These elements are designed to offer additional work areas and staging space. See the depiction below.

As activity increases and new personnel are added to our respective organizations, please take appropriate time to remind and frequently discuss safety situational awareness among all staff.

