

Cincinnati/Northern Kentucky International Airport

Operations Memorandum

To: Commercial Vehicle Operators

From: Lisa Ransom, Director – Parking & Ground Transportation

CC: Paul Hegedus, Vice President – Commercial and Business Development

Kevin Murphy, Chief of Police

Brian Cobb, Director – Customer Service

Shannon Oldfield, Director - Maintenance

Wendi Orlando, Manager – Customer Service

Subject: **Main Terminal – Curbside Maintenance/Cleaning – Ticketing & Baggage Claim**

Date: July 11, 2013

Please be advised that effective this evening, the Airport's Maintenance department will begin performing monthly cleanings of sidewalks & curbs along the entire Ticketing and Baggage claim levels. The work includes, but is not limited to: power-washing of the curbfront, street cleaning and the replacement of garbage cans. Cleaning will begin this evening around approximately 11:00 p.m.

Work will be performed during non-peak periods with the intent to avoid any disruption of service to our passengers and curbside operators. Please communicate with the Parking & Ground Transportation Department at 859-767-7400 if you have any questions, to express concerns, or if you find service issues are impacted with your customers.

Thank you for your assistance and cooperation.