

Cincinnati/Northern Kentucky International Airport

Operations Memorandum

To: CVG Airport Airlines, Ambassadors, and Tenants

From: Lisa Ransom, Director – Parking & Ground Transportation

Subject: Employee Lot – Shuttle Route

Date: January 23, 2013

The attached map depicts the employee shuttle route for the Employee Lot, located on Donaldson Road.

There are three dedicated pick-up and drop-off locations, identified as Shelters 1, 2, and 3 on the attached map.

Overtime, a stop sign location has inadvertently become a default stop. However, this location is not a designated stop on the route, is in close proximity to moving/exiting vehicle traffic, and does not provide any environmental protection in inclement weather. Therefore, effective **Monday, January 28th**, the shuttle drivers will no longer be picking up or dropping off employees at this location.

Thank you for understanding KCAB's commitment to the best interest of your personal and Airport community safety.

