



Operations Memorandum

To: CVG Airlines and Airport Tenants

From: Brian Cobb, VP - Customer Experience

Subject: Emergency Response Telephone Stickers

Date: May 27, 2014

To ensure timely and accurate reporting of emergencies, telephone stickers (as pictured below) have been created and will be distributed to all airlines and airport tenants by the Airport Police Department. Once received, the stickers should be affixed to all airport telephones. There are two stickers: one for airport network telephones (the ones that allow the last four digits to be dialed) and one for telephones requiring a "9" to be dialed to get an outside line. There are also numbers to contact the Airport Police and Fire Departments for non-emergencies and to report service requests (for maintenance, housekeeping, etc.). Stickers will be distributed this week (May 27th through May 30th). If you require additional stickers, please contact: Shawn Ward, Assistant Police Chief, sward@cvgairport.com or at (859) 767-3123.

