



## Operations Memorandum

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**To:** CVG Airlines and Airport Tenants

**From:** Brian Cobb, VP - Customer Experience

**Subject:** KCAB Rules and Regulations - Revisions

**Date:** May 23, 2014

The Kenton County Airport Board (KCAB) has recently enacted policies for access and operations on the Cincinnati / Northern Kentucky International Airport (CVG) Air Operations Area (AOA), which includes: Access to the non-movement and movement areas, surface movement of aircraft not intended for flight, and aircraft engine run-up operations. KCAB has incorporated these policies into the rules and regulations and have established penalties which may be issued for violation of these regulations.

The new policies are as follows:

### Policy 6001 – Vehicle Access Policy

The vehicle access policy establishes who may enter a non-movement or movement area on the airport and the initial and recurrent training that is required for persons accessing that portion of the AOA. The KCAB Ordinance establishes the penalties for violation of the non-movement or movement area access policy. A level one ramp citation will be issued for a non-movement area violation. A level three citation will be issued for a movement area violation, which will result in a 7 day revocation of the SIDA badge up to permanent suspension of the SIDA badge.

### Policy 6002 – Airfield Engine Run-up Policy

The engine run-up policy establishes rules for aircraft engine run-ups on the CVG airfield. The KCAB ordinance establishes penalties for the violation of the run-up policy. A level two ramp citation and a fine of \$500 may be issued for an engine run-up violation.

### Policy 6003 – Aircraft Surface Movement Training Requirements

The aircraft surface movement training requirements policy establishes the training requirements for anyone other than a type rated pilot operating an aircraft on the AOA. It also establishes the requirements for submitting training plans, training records, and lists of authorized personnel for operating aircraft. The KCAB ordinance establishes penalties for the violation of the aircraft surface movement policy. A level two citation and a fine of \$500 may be issued for a surface movement violation.

Copies of these policies are included with this memo. Please ensure all personnel responsible for these operations are aware of the requirements and are in compliance with KCAB Rules and Regulations.

For questions, please contact:

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