



Operations Memorandum

To: CVG Airlines and Tenants
Subject: **REVISED** Remote Parking Options and Procedures
Date: November 5, 2018

Effective Immediately

REMOTE PARKING OPTIONS AVAILABLE FOR OVERFLOW NEEDS

This Operations Memorandum incorporates prior guidance regarding CVG's remote parking options for excess aircraft. All prior guidance should be removed from airline and ground operators' reference materials. Please review in detail as options have changed.

Requests

- Kenton County Airport Board must be notified and approve an assignment prior to aircraft positioning
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Responsibilities

- Daily fees apply
- Operator must
 - o make radio frequency calls to appropriate ground controller prior to aircraft movement
 - o take Safety precautions and aircraft access (i.e. cones, FOD walks)
 - o *In accordance with NFPA 410 "Aircraft Maintenance" Chapter 10, an approved and mission-applicable fire bottle must be staged next to the aircraft when maintenance actions are performed.* Two (2) mobile fire bottles are available from KCAB North ARFF station upon request.
 - o secure any safety and access equipment when not in use (chocks, cones, stairs); equipment must be removed during snow events to support clearing. Ground Support Equipment (GSE) must be removed from the ramp when operator's aircraft

is not parked. GSE may be staged in the designated area outside of the Concourse A bag makeup area. NOTE: all equipment in the staging area must remain clear of the fire exit door leading from upper-level Gate A1 (currently meeting space).

- **Aircraft must remain clear of**
 - o active taxi and roadways
 - o deice pads 8 and 10; seasonal restrictions may apply to Positions 1 through 5 to facilitate dual taxi and/or queuing into both pads
 - taxi flow will be South to North into the Pads, exiting at call Spot 17/Echo 9
 - o area to the east of Positions 1 through 4 (red-dashed line as depicted on "T-1 West Apron) is not suitable for parking. Aircraft using Position 1 may taxi through to Ramp 2 N Taxilane.

Positioning

- Depictions based on aircraft type are on succeeding pages
 - o Diagrams labeled "APRON 1 - NORTH", "APRON 1 – SOUTH" and "APRON 2"
 - **Design Aircraft 747-800 or smaller**
 - For parking locations to the right (east) of Taxilane Echo, the Yellow/Black dashed line indicates Object Free Area (OFA); wingtips must remain clear, left (west) of the line.
 - o Nosewheel stops / T-bar are oriented to support OFA clearance
 - o Power-in/ Power-out
 - Position 1: nose facing southeast
 - Positions 2, 3, 4, 5, and 9: nose facing southwest
 - Position 12: nose facing west
 - Power-in / Push-out
 - o *FedEx using 6, 7 (and 8x as overflow): facing east
 - Position 9 may not be used when 8x is active
 - o Position 8, 10, and 11: facing east: *Operator is responsible for provisioning a pushback unit.*
 - o Diagram labeled "APRON 2"
 - **Design Aircraft 767-300 or smaller**
 - Aircraft will enter positions via Ramp 2 N Taxilane, taxi/tow between the middle of the Positions
 - Nosewheel stops / T-bar
 - o Even numbered Positions R20, 22, 24, and 26: nose facing west

- Odd-numbered Positions R21, 23, 25, and 27: nose facing east
- Aircraft will exit Positions joining the Taxilane immediately forward of the nosewheel stop / T-bar
- The new service road running east – west along the fence line will provide access to the triturator/lavatory waste site. All airline/ground operations personnel shall use this road when accessing remote parking to service aircraft.

Interim Standing Assignments

- Due to multiple cargo operators utilizing spare aircraft and/or maintenance opportunities at CVG, the DHL ramp nears capacity at certain times during the week.
- The following interim assignments are intended to ease administrative burden
- All position assignments are subject to change with little to no notice for operational needs

Apron 1

- Remote 1 and 2
 - **ATI** (767)
 - Remote 1 with nose southeast and authorized to taxi through asphalt on departure
- Remote 3, 4, 9
 - **Polar/Atlas** (747 and 767)
- Remote 12
 - **Kalitta** (747)
- Remote 5
 - Open; assigned upon request

Apron 2

- Remote 20 and 22
 - **ABX** (767-3)
- Remote 24 and 26
 - **Atlas** (737-8)
- Remote 21, 23, 25, 27
 - Reserved for pax scheduled airlines



