

CVG Operations Memorandum

To: CVG Airlines and Tenants

From: Brian Cobb, VP - Customer Experience

Subject: Scheduled Power Outage – West Ticketing

Date: August 29, 2016

On **Wednesday, August 31st**, a KCAB contractor will disconnect power to the west ticketing area. The outage is scheduled from **11 p.m. through 2 a.m. Thursday** and will briefly impact Starbucks, InMotion and all airline operators. This work is related to the build-out of office space within the same area.

Tenant staff should take appropriate precautions to properly shutdown any electronics prior to the work event. Likewise, tenant staff may need to reset proprietary equipment the following morning.

The area for this project is indicated in the image below. KCAB's representative, Kevin Watts, will be onsite during the work period.

