



## Operations Memorandum

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**To:** CVG Airlines and Tenants  
**Subject:** REVISED Employee Parking Lot Status Updates  
**Date:** November 9, 2018

### **SUMMARY**

Work is nearing completion creating the complimentary parking product to the ValuPark lot. The CVG Economy Lot will open as an overflow lot *only* when the ValuPark lot reaches capacity.

As the exhibit indicates, the existing Employee Lot is now separated. Customers will park in the front of the lot. Employees will continue to park in the back section of the lot.

No change to free parking for employees – you will continue to swipe your badge at the ID card readers. Employee Shuttles will pick up and drop off at shuttles designated below as: PB2, PB3, and PB4.

Intent is to operate separate shuttles for customers and employees.

