



Operations Memorandum

To: CVG Airlines

From: Brian Cobb, VP - Customer Services

Subject: Concourse A Bag Make-up Assignments

Date: January 24, 2014

The attached depiction of the Concourse A Baggage Make-up area addresses several issues to support the operation.

1. Note that Allegiant (G4) has been assigned space at the carousel. This is allocated to Trego-Dugan performing handling for both Allegiant and Frontier.
2. Note the addition of Extreme Cold GSE parking for all operators. The spaces are color-coded to match operators around the carousel. Please follow the depiction accordingly. All other drive lanes and carousel are to remain clear of mobile equipment. This is to prevent obstructing any operators from gaining access to those areas and to minimize the potential from damage to structures inside the bagroom.
3. Note the addition of preferred staging for Delta bags misrouted to Concourse A. Additional signage will be placed to indicate the appropriate Delta Bag Dispatch number to assist in notification and processing. Delta has continued to support the operation by automatically delivering bags to Concourse A that were misrouted from B.
4. Note the drive patterns as indicated by the arrows. Drivers are expected to follow the one-way direction flows accordingly. Also note that when exiting the bagroom, all traffic must exit down the one-way lane to the West. Drivers may not cut across gate A4 at any time.

Thank you for your continued support and highlighting best safety practices within the operation.



