

**To:** CVG Airlines and Tenants  
**Subject:** Escalator and Moving Walkway Emergency Stop (E-Stop)  
**Date:** May 31, 2018

**Effective Immediately**

## **USE OF E-STOP TO PREVENT OR FUTHER COMPLICATE INJURY DURING AN ACCIDENT**

The Airport has experienced recent accidents involving Escalators and Moving sidewalks where individuals have fallen and been injured. During camera review of these events, it is apparent and that not all badged personnel are aware of the E-Stop for these types of devices. E-Stop buttons are located at both the beginning and the end of an escalator or moving walkway and approximately waist high. See pictures below depicting locations.

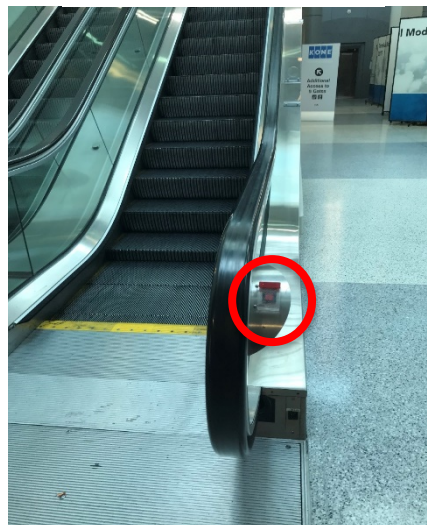
Should a badged employee witness an incident involving an escalator or moving walkway, the E-Stop should be activated as soon as possible:

- Due to immediate 'jolt' action, warn anyone riding the unit to "Brace for the stop", thereby decreasing potential for additional injury .
- Lift cover of the Emergency Stop and push the red E-Stop button
- Once stopped, contact the Airport Communications Center via 911 or 767-7777
  - When calling 911, remember to first identify that you are at CVG Airport. Some calls may be routed to alternate 911 dispatching locations.
- Render first aid as required until life safety assistance arrives

E-Stop



Escalator



Moving Walkway

